

# COORDINATOR KIT

## PRODUCT DESCRIPTION

As you organize your calendar and prepare to carry out the next steps, be sure to schedule time to familiarize yourself with the materials and tools provided in your kit. Each resource listed below is specifically designed to maximize your church's Angel Tree Christmas experience. The kit includes:



### **Quickstart Guide**

Provides an overview of the basics to implementing the three phases of the Angel Tree program.



### **Church Coordinator's Guide**

Focuses on the step-by-step process of implementing Angel Tree Christmas at your church.




### **Christmas Promotional DVD**

Includes a 3-minute video that is a great tool to share with the congregation, Sunday School classes, youth groups, and more as you begin recruiting volunteers.



### **Angel Tree Resources CD**

Includes the forms and letters referenced in the Angel Tree Church Coordinators Guide, the Going Beyond Christmas booklet, and the Hosting an Angel Tree Party booklet. It is identified with this symbol:  Please review the contents of this disk and use the appropriate forms for contacting families and reporting on your experience.



### **Bulletin Inserts**

Flyers to distribute at church services and other church functions to promote your Angel Tree Christmas program.



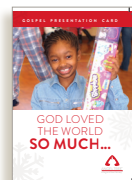
### **Angel Tree Posters**

Poster-sized (8.5"x 11" and 11"x 17") advertisements to be displayed prominently in your church or community meeting area.



### **Angel Tags**

Peel-and-stick gift tags that are filled out and placed on each Angel Tree gift.



### **Gospel Presentation Card**

Simple resource to share about Jesus Christ and capture the family's interest in church follow-up or additional information.



### **Volunteer Response Card**

Provides the opportunity for volunteers to confirm their gift delivery and Gospel-sharing experiences to the Angel Tree church coordinator. Feedback on these cards is used to complete the End of Year Report, which is submitted to Angel Tree.